

LETTER OF INTENT TO APPLY FOR THE SUMMER MEALS PROGRAM(S)
School Year 2015-2016 (Summer 2016)
Deadline April 1, 2016

***DO NOT COMPLETE THIS INTENT IF ALREADY APPROVED
FOR 2016 SUMMER MEALS PROGRAM.***

LEA# _____ DISTRICT NAME _____

Often two or more applicants may apply to serve summer meals to children in the same area with the same children. For example: XYZ School District through the Arkansas Department of Education, Child Nutrition Unit (ADE/CNU) and XYZ Church, as a sponsor through Arkansas Department of Human Services, Special Nutrition Unit (DHS).

The United States Department of Agriculture regulation 7 CFR 225.6(b)(5) specifies the State agency must use a priority system in approving summer meal applicants to operate sites that propose to serve in the same area or the same enrolled children. First priority is given to school districts that operate a summer feeding program, either through the Arkansas Department of Education (ADE) / Child Nutrition Unit (CNU) or the Arkansas Department of Human Services (DHS), Special Nutrition Unit.

Please complete this Letter of Intent to Apply for the Summer Meals Program School Year 2015-2016 (Summer of 2016) and return to ADE/CNU by April 1, 2016.

School districts will continue to be able to submit the Schedule C-16 for 2016 summer meal service up to two weeks prior to the start of meal service and it is recommended the district contact ADE/CNU for information regarding ADE/CNU and DHS approved sites in the attendance area of the planned site.

Submit to ADE/CNU via fax, email, or US mail by April 1, 2016.

Fax: 501-324-9502

Email: stephanie.starks@arkansas.gov

US mail: ADE/Child Nutrition Unit
Attention: Stephanie Starks,
2020 West 3rd Street, Suite 404
Little Rock, AR 72205

Authorized Signature

Superintendent / Child Nutrition Director
Please circle position

Date _____