

## PAID LUNCH EQUITY DOCUMENTATION REQUIREMENT FOR RENEWAL OF AGREEMENT FOR THE 2016-17 SCHOOL YEAR

Based on federal reporting requirements for State Agencies regarding Section 205 of the Healthy Hunger Free Kids Act of 2010 the School Food Authorities/Local Education Agencies (SFA/LEAs) are REQUIRED to provide Equity in School Lunch Pricing. SFA/LEAs must use the Paid Lunch Equity (PLE) calculations as described in [Commissioner's Memo CNU-16-031](#) to determine if there is a need for the SFA/LEA to either increase paid student meal prices or provide non-federal funds to the child nutrition program to cover the required equity calculation. This may be determined by using the [PLE Tool](#) linked in the memo, also posted on the forms page of the CNU website.

As part of the Renewal of Agreement, the SFA/LEA is required to **print the entire workbook of this PLE Tool, have it signed by the Superintendent and the Child Nutrition Director** on the Signature Page, and return all pages to ADE CNU with the Renewal of Agreement.

**When the ENTIRE School District is either Provision 2 or Community Eligibility Provision (non-pricing) the PLE Tool is not required to be submitted as part of the Renewal Agreement Packet.**

**RENEWAL OF AGREEMENT  
WILL NOT  
BE PROCESSED WITHOUT THE  
REQUIRED SIGNED PLE TOOL  
DOCUMENTATION**