

Arkansas Department of Education

Process for Enrollment in the APPEL Late Summer Academy – 2018

For District Officials:

APPEL is accepting applications for the Late Cohort. Candidates applying for the Late Cohort must be recommended by a district hiring official by letter, on official district letterhead, for a specified position open in 2018-2019. APPEL must receive this letter from the hiring official no later than close of business on Friday, July 6, 2018. The district official may fax the letter to Ann Crosser at 501-682-5118 or by email to ann.crosser@arkansas.gov.

- ❖ Late Cohort criteria:
 - Accepting applicants for licensure levels of:
 - Elementary K-6,
 - Middle Childhood 4-8 (any one or more areas),
 - K-12 and 7-12 areas (see Attachment A for details),
 - Limited to 60 participants,
 - Admitted on a first come, first served basis,
 - First consideration for critical shortage subject or high need geographic areas,
 - Does not accept candidates for Special Education or School Counselor.

- ❖ Praxis Subject Assessment(s) **NOT** required to be passed before admission to the Late Cohort:
 - APPEL requires **ONLY** the Praxis Subject Assessment as of March 7, 2018, CORE is **NOT** required.
 - Candidates **MUST** meet **ALL** other acceptance criteria, including accumulating 30 points under Weighted Criteria (see Attachment B).
 - Candidates will submit a passing score report(s) for **ANY** previously passed assessment(s).
 - If no test(s) has been passed, then registration for July/August/September 2018 testing window must be submitted with the application.

- ❖ Admission for Late Cohort **does not** automatically yield a Provisional license:
 - If all test(s) are not passed upon application, then candidates will receive a Conditional Enrollment Agreement (CEA). The testing conditions must be met before a teaching license will be issued for 2018-19.
 - CEA must be signed by the school district hiring official and the participant,
 - CEA must be returned and on file in the APPEL office by July 9, 2018.
 - Preferably, all test(s) should be passed by the time school begins in August, if not, the candidate may only be employed as a substitute or long-term substitute (LTS waiver must be approved by Office of Educator Licensure).
 - **ALL** exam(s) must be taken and passed by October 1st and all background checks must be cleared **BEFORE** a license will be issued.

- If CEA conditions are NOT met by October 1, 2018, the candidate may be administratively withdrawn or placed on “hold” for APPEL and may not be eligible for licensure through APPEL for the 2018-19 school year.
- ❖ For candidates who are currently or will be employed as an Arkansas Qualified Teacher (AQT) under an approved Act 1240 Waiver (AWL) OR who will be employed as AQT under an Emergency Teaching Permit, these teachers will be enrolled under a Conditional Enrollment Agreement for AWL-ETP. They will still test and must meet testing and all other requirements BEFORE a Provisional license is issued. However, they will be allowed to continue in APPEL for the entirety of the first year. They MUST pass the Praxis Subject Assessment by June 1, 2019 to continue in APPEL for Year Two.
 - Candidates applying under AWL-ETP must be recommended by a district hiring official by letter, on official district letterhead, indicating that they are AQT and currently employed or will be employed under AWL or ETP for a specified position open in 2018-2019.

For APPEL Late Cohort Candidates:

Once the candidate receives the recommendation letter from the school district hiring official, the candidate should:

❖ Submit an **online APPEL application:**

Applications are located at <http://www.arkansased.gov> click “A” in the alphabetical listing and click the Arkansas Professional Pathway to Educator Licensure link. Under Related Files click on the Instructions and Link to the 2018-2019 APPEL Application. The application will be available through 11:59pm on July 6, 2018.

The candidate should submit:

- Original, **official transcripts** from all colleges/universities attended documenting a bachelor’s degree or higher with an overall grade point average listed.
 - Electronic versions of transcripts are acceptable. The college/university must email the electronic version directly to the APPEL Program Advisor for it to be considered official. It should be emailed to ann.crosser@arkansas.gov.
- Under the upload for Praxis Subject Assessment, if a passing score report is available, then upload the report.
 - If not, then upload the Registration Confirmation or Admission Ticket for July/August/September 2018 test date.
- Under Letters of Recommendation upload the two required letters AND the third letter of recommendation from the district official or the district official can email the letter DIRECTLY to ann.crosser@arkansas.gov.
- Proof of payment for background checks.
 - State and FBI and DHS Child Maltreatment Central Registry background checks are required.
 - For information on where to acquire the proper forms call ADE at 501-682-4342.

- Information is also available by clicking [HERE](#).
 - Upload receipt of payment with the online application.
- Admission Test Score Report- If needed for points under weighted criteria.
 - Work History- If needed for points under weighted criteria.
- ❖ For candidates who have not taken the Praxis Subject Assessment(s). These tests may be taken at one of the approved computer-delivered testing sites. **Proof of registration** must be submitted with the online application.
 - Exams are available in two to three week windows at computer-delivered sites.
 - Must register for July/August/September testing window.
 - Go to <https://www.ets.org/praxis> to register. Click State Requirements and choose Arkansas. On the Arkansas page click Testing Requirements. This shows exactly which tests are required for licensure in Arkansas.
 - A CORE OR Principles of Learning and Teaching (PLT) or Pedagogy test is not required for entry to APPEL. Do NOT register for CORE or PLT or Pedagogy at this time.
 - Report scores to code 7031 (ADE) AND choose 7032 (APPEL) as the teacher preparation institution.
 - Proof of registration for the Praxis Subject Assessment(s) must be submitted as an upload under Praxis Subject Assessment. Upload the Registration Confirmation or Admission Ticket you receive via email from ETS.
 - A passing score report for all, required Praxis Subject Assessment(s) must be submitted to the APPEL office NO LATER THAN October 1, 2018. For AQT teachers on AWL or ETP for 2018-19 a passing score report MUST be submitted NO LATER THAN June 1, 2019 (see above).
 - ❖ Transcripts or other not uploaded documentation is to be mailed to:
 - APPEL 2018 Late Cohort
Arkansas Department of Education
4 Capitol Mall, Room 108-B
Little Rock, AR 72201

Recap of Required Document List:

1. Official Transcripts - Upload a copy to application (if possible) and have college/university send official transcript by mail or electronically.
2. Passing Praxis Subject Assessment score report(s) or confirmed Praxis Test Registration(s) - Upload to application.
3. Two Professional Letters of Recommendation AND the Letter of Recommendation from District Official- Upload to application. Letter from district must be uploaded as third letter of recommendation or emailed directly to ann.crosser@arkansas.gov FROM the hiring official.
4. Proof of Starting Process for Criminal Background Checks-Upload receipt of payment to application.
5. Admission Test Score Report- If needed for points under weighted criteria.

6. Work History- If needed for points under weighted criteria.
7. Complete APPEL Online Application.

Information about the 2018 APPEL Late Summer Academy

- Dates of Instructional Modules are July 9-27, 2018, Monday-Friday from 8:00 a.m. to 3:30 p.m. daily.
 - Location: Hendrix Campus, 1600 Washington Avenue, Conway, AR.- Student Life Technology Center - Campbell Dining Hall
 - Lunch: Participants are responsible for their own lunch; options include Hendrix cafeteria, break room in the building with refrigerator and microwave, and various restaurants in the area.
 - Housing: Dorm rooms are available at a total cost of \$200 for the three (3) week period. Payment is due when participants check into the dorm. Dorm rooms are **limited**. It is important to contact Brenda Lenderman as soon as possible if a room is needed (brendalenderman@gmail.com or [479-650-8765](tel:479-650-8765)). (Participants will provide their own necessary bedding and linens.)
- ❖ Subsequent instruction for program completion runs September 2018 through May 2020. All participants who successfully complete the initial summer phase of instruction will be assigned to and attend the regional site of their choice for the remainder of the program. This includes eight monthly modules (five face to face and three online) in 2018-19, three weeks in the summer of 2019, and eight monthly modules during 2019-20.
- ❖ Regional site locations are:
- Southeast Arkansas Educational Cooperative, Monticello
 - Pulaski Technical College/Sylvan Hills Middle School NLR/Sherwood
 - Southwest Arkansas Education Cooperative, Hope
 - Kirksey Middle School, Rogers
 - Philander Smith College, Little Rock
 - Searcy High School, Searcy
 - Northeast Arkansas Educational Service Cooperative, Walnut Ridge
 - Van Buren High School, Van Buren
 - Arkansas River Education Cooperative, Pine Bluff
 - Crowley's Ridge Education Cooperative, Harrisburg
 - Marvell/Elaine School District, Marvell, Arkansas

Questions should be directed to Ann Crosser at ann.crosser@arkansas.gov or by calling 501-371-1582.

Attachment A

Middle School Licensure 4-8

The Arkansas Department of Education (ADE) Rules Governing Educator Licensure currently require an educator seeking a first license in middle school (4-8) to license in at least two middle school areas. Licensure candidates who have completed APPEL Summer Academy and passed one content area assessment will allow candidates the opportunity to license in one middle school area under a provisional license. The candidate will only be able to license and teach in the area where they have passed the middle school content knowledge exam.

Please be reminded that educators working under a provisional license are not eligible to work under an Additional Licensure Plan (ALP). Any educator with a provisional license in one middle school area may only teach courses covered under the provisional license. That candidate **MUST** pass a second middle school content exam **BEFORE** exiting the APPEL program with a Standard license.

Areas for APPEL Teaching License:

Agriculture Science Technology 7-12
Art K-12
Business Technology 4-12
**Computer Science 4-12
Chemistry 7-12
Drama 7-12
Drama/Speech K-12
Elementary K-6
English Lang Arts 7-12
Family and Consumer Science 7-12
French K-12
German K-12
Industrial Technology 7-12
Japanese K-12
Journalism 7-12
Latin K-12
Life Science 7-12
Earth Science 7-12
Mandarin Chinese K-12
Marketing Technology 7-12
Mathematics 7-12
Middle School English Lang Arts 4-8
Middle School Mathematics 4-8
Middle School Social Studies 4-8

Middle School Science 4-8
Music Instrumental and Vocal K-12
Physics 7-12
Physical Education/Health K-12
Physics/Mathematics 7-12
Social Studies 7-12
Spanish K-12
Speech 7-12
*Coaching Endorsement K-12
*ESL Endorsement K-12
*Certain Career and Technical Permits

*Other conditions for endorsement areas/technical permits must be met as well. Contact the APPEL office at ade.appel@arkansas.gov for details.

**To increase the number of computer science teachers to support Arkansas's CS initiative, the ADE will pay tuition for up to 50 qualified candidates who enroll in the APPEL program. Qualified candidates must enroll by the July 6, 2018 deadline. Funding is subject to availability and will be credited as the candidate completes the entire application process (including passing the Computer Science test).

Attachment B

2018-2019 APPEL Entry Requirements

Minimum Requirements	
Completed APPEL Application	
2 Professional Letters of Recommendation	
Meet cut score(s) for Praxis Subject Assessment(s)	
Criminal Background Checks	
Weighted Criteria (30 points or higher are needed)	
Degree from nationally/regionally accredited IHE (required)	
Terminal Degree (PhD, EdD, MD, etc.)	15 points
Master's Degree	12 points
Bachelor's degree	10 points
Undergraduate GPA or Graduate GPA (highest degree)	
3.5 or higher	15 points
3.0 - 3.49	12 points
2.7 - 2.99	10 points
2.5 - 2.69 (or 2.9 in last 60 hours)	8 points
Admission Test	
Meet approved threshold on Admission Test (Praxis Core, GRE, MCAT, LSAT, Miller Analogies Test, GMAT, PCAT) See Chart 1: Admission Tests.	10 points
Course Grades	
B or better in all of the following: English Comp I, English Comp II, and College Algebra (or higher)	10 points
Teaching Experience	
3 or more years teaching experience in a public or accredited K-12 private school	10 points
1 to 3 years teaching experience in a public or accredited K-12 private school	5 points
Interview	
If needed. See Chart 2: Interview Rubric.	5 points
Total	

Chart 1: Weighted Criteria: Admission Tests Thresholds 2018

The following exams may be counted in the APPEL Admission Requirements 2018-2019 scoring rubric under Admission Test. The exam is acceptable **only if the candidate meets the listed score(s) upon making application to the program.**

Documentation must be available in the form of an official score report, an official college/university transcript, or by submitting an official letter from the college/university graduate office verifying the scores. Documentation must be submitted at the time of application.

Test Name	Passing Score
Graduate Record Exam (GRE) Verbal	370
GRE Quantitative	370
GRE Analytical Writing	3.5
GRE Verbal (if taken 2012 or after)	142
GRE Quantitative (2012 or after)	142
GRE Analytical Writing (2012 or after)	3.5
GRE Cumulative, add all parts together (if taken before 2000)	1000
Graduate Management Admission Test (GMAT)	330
Law School Admission Test (LSAT)	149
Medical College Admission Test (MCAT)	477
Miller Analogies Test (MAT)	376
Pharmacy College Admission Test (PCAT)	399